

**BOARD OF PUBLIC WORKS AND SAFETY,
STORMWATER MANAGEMENT
MEETING MINUTES
CITY OF HARTFORD CITY, INDIANA
AUGUST 15, 2022**

CALL TO ORDER AND WELCOME: Mayor Dan Eckstein welcomed everyone and called to order the regular meeting of the Board of Works and Public Safety at 5:00pm.

ROLL CALL: Ms. Pam Weiseman, Ms. Kristi Bonewit and Mayor Dan Eckstein were present. Clerk-Treasurer Dana Whatley was also present. Attorney Brandon Murphy was absent.

APPROVAL OF AGENDA: Ms. Bonewit made a motion to approve the agenda as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

APPROVAL OF MINUTES: Ms. Weiseman made a motion to approve the minutes of August 1, 2022 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

APPROVAL OF CLAIMS: Ms. Bonewit made a motion to accept the claims totaling \$659,965.87 as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

OLD BUSINESS:

A.) BILL BACON – EMPLOYEE E.C. MAJOR MEDICAL DAYS: Mr. Bacon explained that employee will be having a surgery and will be off work from 8/18/22 – 8/25/22 and is requesting major medical days be granted for this time off. Ms. Bonewit made a motion to approve these major medical days. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

B.) AEP – HARTFORD CITY SUBSTATION RELOCATION AGREEMENT: Mr. Travis Williamson addressed the Board regarding the easement agreement with AEP. He stated after speaking with Culy Construction that the existing easement agreement will not be feasible because there is not enough room to do the work to AEP's specifications. Mr. Williamson stated that the work will need to be done under the roadway instead of on AEP's property. It was agreed to table this portion to the September 6, 2022 meeting.

After some discussion on the Relocation Agreement, it was decided to approve this agreement. Mayor Eckstein made a motion to approve the relocation agreement. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

NEW BUSINESS:

A.) DANA WHATLEY – EXC CONTRACT TO CONVERT TO OFFICE 365 TO UPDATE MICROSOFT LICENSE AND UPGRADE EMAIL HOSTING/ARCHIVING: Ms. Whatley explained the details of the one year contract from EXC Computer Consulting for upgrading the City to Office 365. After some discussion, Ms. Weiseman made a motion to approve the contract with the addition of the dollar amounts put in the contract and to verify that the amounts won't

change during the one year duration of this contract. Ms. Bonewit seconded the motion. The vote to approve providing amendments made was 3-0.

BOARD INPUT:

A.) MR. JEFF THOMAS – CAMERON ELAM PASSED CDL TEST AND ALSO COMPLETED THE 90 PROBATIONARY PERIOD: Mr. Thomas explained that this topic was not added to the regular agenda due to the fact that Mr. Elam passed his CDL exam at 3pm today. He asked the BOW to please grant the \$0.50 per hour rate increase for obtaining the CDL and completing the 90 day probationary period. Mayor Eckstein made a motion to approve the pay increase of \$0.50 per hour. Ms. Bonewit seconded the motion. The vote to approve was 3-0. The Board extended their congratulations to Mr. Elam.

B.) MAYOR ECKSTEIN: Mayor Eckstein reminded all Department Heads of the breakfast meeting on Wednesday, 8/17/22 at 8am.

ADJOURNMENT: With there being no further business, Mayor Eckstein made a motion to adjourn the meeting. The meeting adjourned at 5:21pm

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