

**BOARD OF PUBLIC WORKS AND SAFETY,
STORMWATER MANAGEMENT
MEETING MINUTES
CITY OF HARTFORD CITY, INDIANA
March 15, 2021**

CALL TO ORDER AND WELCOME: Mayor Dan Eckstein welcomed everyone and called to order the regular meeting of the Board of Works and Public Safety at 5:00pm.

ROLL CALL: Members present were Ms. Kristi Bonewit, Ms. Pam Weiseman and Mayor Dan Eckstein. City Attorney, Brandon Murphy and Clerk-Treasurer, Dana Whatley were also present.

APPROVAL OF AGENDA: Ms. Weiseman made a motion to accept the agenda. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

APPROVAL OF MINUTES: Ms. Bonewit made a motion to accept the minutes of March 1, 2021 as submitted. Mayor Eckstein seconded the motion. The motion carried 3-0.

APPROVAL OF CLAIMS: Ms. Bonewit made a motion to accept the claims of \$511,845.29 as submitted. Ms. Weiseman seconded the motion. The vote to approve the claims was 3-0.

OLD BUSINESS:

- A.) EXTENDED SICK LEAVE FOR EMPLOYEE R.J.E.:** Fire Chief, N. Parrott explained that this employee has consulted with a physician and is scheduled for surgery. The doctor's note explained the restrictions post-operatively: Right handed work only, no driving for 4 weeks. This employee will most likely be unable to work for approximately 4-6 months. After some discussion, Mayor Eckstein made a motion to approve extended sick leave through the Board of Works meeting on April 19, 2021 and are requesting a doctor's update, at that time. Ms. Bonewit seconded the motion. The vote to approve was 3-0.
- B.) EXTENDED SICK LEAVE FOR EMPLOYEE C.R.:** This employee is scheduled to return to work on March 17, 2021. There was no action needed.
- C.) J. THOMAS – CURBSIDE TRASH PICK-UP:** Mr. Thomas explained that he spoke to City Council and presented a proposed plan for curbside large trash pickup. An ordinance is being drafted to be introduced May 2021 and a second reading and adoption in June 2021. He explained some of the details of this new plan and asked if the Board of Works had any questions that he could answer. There was no action needed.

NEW BUSINESS:

A.) MAYOR ECKSTEIN – EVAPAR GENERATOR MAINTENANCE AGREEMENT:

Mayor Eckstein explained that Evapar will be doing semi-annual generator maintenance on the new generator at City Hall. He explained that this company also services the generators at the Wastewater Treatment Plant and the Fire Department. Ms. Weiseman made a motion to accept the 1 year maintenance contract from Evapar. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

B.) J. THOMAS – HIRE SUMMER HELP: Mr. Thomas asked the Board of Works for permission to hire up to 4 people for part-time summer help. He stated that these employees can work up to 40 hours for 6 months. They will help with mowing, trash pick-up and any other miscellaneous tasks that need to be done. There was a question as to the starting hourly rate for new part-time hires. After some discussion, Ms. Bonewit made a motion to approve the hiring of up to 4 part-time DPW employees. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

BOARD INPUT:

A.) CLERK-TREASURER WHATLEY – BOARD OF WORKS BINDERS: Ms. Whatley asked the Board of Works what their preference would be going forward with the preparation of their binders. She explained now that all City Council and Board of Works have been provided with Microsoft Surface Pro computers, the City Council members have requested to have all documents required for a meeting be sent electronically instead of printing everything on paper. Ms. Whatley asked the Board of Works what their preference would be. It was a unanimous decision to continue with the printed binders.

B.) ERIC WOODMANSEE – AME CONSULTING: Mr. Woodmansee wanted to address the Board of Works to give a brief update on the Master Utility Study. He explained that Mr. Paul Vincent is working feverishly on this project. He stated that we have had our first planning meeting and the second one will be April 1, 2021 at 10:30am.

C.) MAYOR ECKSTEIN – BLACKFORD BRUINS: Mayor Eckstein gave kudos to the HCPD & HCFD for the caravan they provided for the boys' basketball team to regionals. He would like to see the same thing done next week for the semi-state competition. He also stated that the city received a private donation of some yard signs that will be displayed in the front of City Hall. Mayor Eckstein said how nice it is to see our citizens backing our children, in the community.

D.) MAYOR ECKSTEIN – YOUTH BASEBALL: Mayor Eckstein also gave kudos to Fire Chief Parrott for stepping up and heading the local youth baseball program. Chief Parrott stated that they've had a pretty good turnout of children. Not as many as in years past but still a good number.

E.) ATTORNEY MURPHY – INDIANA DEPARTMENT OF WORKFORCE

DEVELOPMENT CLAIM: Attorney Murphy asked Clerk-Treasurer Whatley if she had any answer from the Department of Workforce Development regarding the fraudulent unemployment claim, from earlier in 2020. Ms. Whatley stated that she had indeed received a credit for the entire amount the city paid for this claim. She also stated that she's working on requesting a refund for this credit amount.

ADJOURNMENT: With there being no further business, Mayor Eckstein made a motion to adjourn. The meeting adjourned at 5:28pm.

FOLDER 2/REC 25