

**BOARD OF PUBLIC WORKS AND SAFETY,
STORMWATER MANAGEMENT
MEETING MINUTES
CITY OF HARTFORD CITY, INDIANA
SEPTEMBER 7, 2021**

CALL TO ORDER AND WELCOME: Mayor Dan Eckstein called to order the meeting of the Board of Public Works and Safety on September 7, 2021 at 5:00pm

ROLL CALL: Members present were Ms. Kristi Bonewit, Ms. Pam Weiseman and Mayor Dan Eckstein. Also present were Attorney, Brandon Murphy and Clerk-Treasurer, Dana Whatley.

APPROVAL OF AGENDA: Ms. Bonewit made a motion to approve the agenda as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

APPROVAL OF MINUTES: Ms. Weiseman made a motion to accept the minutes of August 16, 2021 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

APPROVAL OF CLAIMS: Ms. Bonewit made a motion to accept the claims totaling \$741,647.37 as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

OLD BUSINESS:

A.) ERIC WOODMANSEE WITH AME CONSULTING – PROFESSIONAL SERVICES

AGREEMENT: Mayor Eckstein stated that he met with all three utility superintendents and mapped out a plan for a couple of areas to install green infrastructure for a storm water application.

They decided to wait until Mr. Thomas with DPW finds out what he will receive in terms of a CCMG grant needed for his project before approving this agreement and move forward with the green infrastructure project. Mayor Eckstein made a motion to table this topic until the next meeting on 9/20/21. Ms. Bonewit seconded the motion. The vote to table was 3-0.

NEW BUSINESS:

A.) ARPA CONSULTING AGREEMENT: Clerk-Treasurer Whatley shared two quotes she'd obtained from Kleinpeter Consulting and Baker Tilly for consultation help with the ARPA funds and required reporting. Ms. Whatley shared that she preferred to go with Kleinpeter Consulting as she has worked with them on several OCRA grants. She also explained that Kleinpeter came in as the less expensive bid. Mayor Eckstein made a motion to accept the Kleinpeter Consulting Agreement. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

B.) B. BACON

1.) LONGEVITY & ON-CALL PAY: Mr. Bacon stated that he is going to ask City Council to consider removing the cap on the longevity pay and allow payments beyond 20 years of employment. He also stated that he's going to ask them to consider making the \$100 on-call

pay a flat fee and eliminate the call out penalty for those who are on call for the utility departments. This was just an FYI for the Board of Works.

- 2.) **USDA GRANT FOR A BACKHOE & WORK TRUCK:** Mr. Bacon explained that he and Clerk-Treasurer Whatley are working on a USDA grant for a new backhoe and work truck. If awarded the grant he will then approach City Council for permission to spend over \$5,000 to purchase these vehicles. He just wanted to make the Board of Works aware to what he is planning.
- 3.) **START THE HIRING PROCESS FOR THE WATER DEPARTMENT:** Mr. Bacon explained that he has a position available and wants to start the hiring process. Ms. Weiseman made a motion to start the hiring process. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

C.) T. WILLIAMSON

- 1.) **WAGE INCREASE FOR EMPLOYEES J.M. & C.S. FOR PASSING CLASS I EXAM:** Mr. Williamson explained that both employees have passed their class I exams ahead of schedule. They are due for a \$700 pay raise each for achieving this milestone. Mayor Eckstein made a motion to approve this raise effective 9/6/21. Ms. Weiseman seconded the motion. The vote to approve was 3-0.
- 2.) **HARTFORD IRON & METAL (STORMWATER):** Mr. Williamson stated that he was approached by Hartford Iron & Metal asking permission to run a dedicated discharge system that would empty into the City's storm water system. He also explained that the City does not have a storm sewer close to their facility. Hartford Iron & Metal is requesting access to tear up the streets in a four block area to install their own private line. They would like to discharge into the storm sewer at Ford St. Mr. Williamson brought this up as a discussion topic because the City doesn't have an ordinance that defines this topic either way. Hartford Iron & Metal currently does not have approval from IDEM to do this project. He also explained that the City makes \$15,000 per year from Hartford Iron & Metal for discharging. This is income that we will lose if they are allowed to run their own line.
- 3.) **POTENTIAL EMPLOYEE TRANSFER:** Mr. Williamson requested a potential employee transfer. Employee R.T. would like to transfer from the Water Department to the Sewer Department. The goal is to make a lateral transfer now and then take the Sewer Lead position in 2022 pending approval. After much discussion it was decided that we could offer this employee a lateral move but the contingency of the sewer lead position has not officially been voted on or approved to date and could not be added to the offer. Mayor Eckstein made a motion to approve a lateral move to the sewer crew for employee R.T. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

D.) J. THOMAS

- 1.) **EMPLOYEE J.B. MEDICAL LEAVE:** Mr. Thomas stated that employee J.B. will have surgery on September 9, 2021 and will be out for 4 weeks afterward. He is asking for this employee's extended sick time be approved. Ms. Bonewit made a motion to approve the 4 week extended leave. Mayor Eckstein seconded the motion. The vote to approve was 3-0.
- 2.) **START HIRING PROCESS FOR THE SANITATION DEPARTMENT:** Mr. Thomas explained that he has another position coming open in the Sanitation Department and he's requesting permission to start the hiring process. Ms. Weiseman made a motion to start the hiring process. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

E.) C. CROUSE

- 1.) **SALARY ORDINANCE:** Chief Crouse explained that he is approaching City Council this evening to request an amendment to Salary Ordinance 2021-14 for approval to reinstate the 13th officer on HCPD's roster. He wanted to keep the Board of Works updated.

BOARD INPUT:

- 1.) Ms. Weiseman thanked the Mayor for his Facebook Live to explain about the new big trash pickup program.
- 2.) Mayor Eckstein informed the Board of Works that Jennifer with Crowe is in attendance tonight to answer any questions regarding the CSO Phase III sewer separation project during the public hearing at the City Council meeting.

ADJOURNMENT: With there being no further business, Mayor Eckstein made a motion to adjourn. The meeting adjourned at 5:40 pm.

FOLDER 2/REC 45