

**BOARD OF PUBLIC WORKS AND SAFETY,  
STORMWATER MANAGEMENT  
MEETING MINUTES  
CITY OF HARTFORD CITY, INDIANA  
JULY 6, 2021**

**CALL TO ORDER AND WELCOME:** Mayor Dan Eckstein called to order the meeting of the Board of Public Works and Safety on July 6, 2021 at 5:00pm

**ROLL CALL:** Members present were Ms. Kristi Bonewit, Ms. Pam Weiseman and Mayor Dan Eckstein. Also present were Attorney, Patrick Wright (sitting in for Attorney Brandon Murphy) and Clerk-Treasurer, Dana Whatley.

**APPROVAL OF AGENDA:** Mayor Eckstein made a motion to approve the agenda as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

**APPROVAL OF MINUTES:** Ms. Bonewit made a motion to approve the minutes of June 21, 2021 as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

**APPROVAL OF CLAIMS:** Ms. Weiseman made a motion to approve the claims totaling \$443,333.43 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

**OLD BUSINESS:**

**A.) ERIC WOODMANSEE, AME CONSULTING – OCRA STUDY UPDATE:** Mr. Woodmansee stated that the Master Utility Planning Grant committee has met with himself and Mr. Paul Vincent. Meetings started in March and have met 7 times. They also took a field trip to look at green infrastructure that could be used for storm water issues. This study includes drinking water and storm water. This study is looking at the long term control plan. He explained the next steps and then at the end there will be a comprehensive final report and a public hearing will be held. He stated that we can utilize some grant funding for upcoming projects that are a result of this study. Mr. Woodmansee said that he will continue to update both Board of Works and City Council with written monthly summaries.

**B.) CHIEF PARROTT – R.J.E. RETURN TO WORK:** Chief Parrott stated that employee R.J.E. was released to return to work on 7/3/21. He did not have the doctor's note to provide to the Board of Works. He said that he would send it to Clerk-Treasurer Whatley and she would send copies to all board members. Ms. Weiseman made a motion to approve employee R.J.E.'s extended sick leave through 7/2/21 pending receipt of the doctor's release paperwork. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

**NEW BUSINESS:**

**A.) T. WILLIAMSSON – APPROVAL OF EXTENDED SICK LEAVE FOR EMPLOYEE N.R.:** Mr. Williamson explained that employee N.R. was off work for 5 days due to illness and was released to return to work on 6/30/21. Mayor made the motion to approve the 5 days of sick leave for employee N.R. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

**B.) T. WILLIAMSON – WAGE INCREASE FOR J. MASSEY ON COMPLETION OF 3<sup>RD</sup> SEMESTER OF WWTP APPRENTICE PROGRAM:** Mr. Williamson explained that Mr. Massey has completed the hours and requirements for the 3<sup>rd</sup> semester of the apprentice program. He is requesting the agreed upon wage increase which will make Mr. Massey's hourly wage \$18.95 effective 7/12/21. Ms. Bonewit made a motion to approve this wage increase. Ms. Weiseman seconded the motion. The vote to approve was 3-0. Ms. Weiseman extended her congratulations to Mr. Massey on this achievement.

**C.) PETERSON CONSULTING ENGAGEMENT LETTER 2021 – CAPITAL ASSET REPORTING:** Clerk-Treasurer Whatley explained that it's that time of year again to renew our contract with Peterson Consulting who does our Capital & Fixed Asset Reporting. Mayor Eckstein made a motion to approve the renewal of this contract with Peterson Consulting. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

**D.) B. BACON – MCDONALD STREET WATER TOWER:** Mr. Bacon explained that Suez was inspecting the water tower a week ago and found that several pieces of the old rigging inside the tank had come off and were lying in the bottom of the tank. It is causing a mixing error and needs to be removed. The pieces were too large for the inspection team to take out. They will have a different team of people come in and remove this debris.

Mr. Bacon wanted to remind everyone that we had talked about putting our water towers on the asset management plan with Suez. This will keep the towers painted inside and out in a timely fashion and keep all water towers inspected and up to date.

**BOARD INPUT:**

**A.) MS. WEISEMAN:** Ms. Weiseman asked the department supervisors that were in attendance if they had reached out to Smith Insurance to make sure that all vehicles and equipment are properly accounted for on our liability insurance policy. Most had reached out to Linda and the couple who had not made contact stated that they would make an appointment to speak with her. Ms. Weiseman stated that if anyone needs her assistance she's happy to reach out to Smith Insurance to help them.

**B.) MAYOR ECKSTEIN:**

**1.) 4-H FAIR PARADE:** He reminded everyone that the 4-H Fair parade will be on Monday, 7/12/21 at 6pm. He asked the department heads to please have representation in the parade. Mayor Eckstein said that he along with City Council members and the Clerk-Treasurer will be in the parade as well.

**2.) BUDGETING FOR 2022:** Mayor Eckstein reminded everyone to be working on their department's budget and turn them into Clerk-Treasurer Whatley as soon as they are done.

**3.) SATURDAY IN THE PARK AND FIREWORKS:** Mayor Eckstein gave kudos to Mr. Bryon Maddox, Parks Department and Fire Department for such a successful event.

**ADJOURNMENT:** With there being no further business, Ms. Weiseman made a motion to adjourn. The meeting adjourned at 5:37pm.

**FOLDER 2/REC 37**

BOARD OF PUBLIC WORKS & SAFETY,  
STORMWATER MANAGEMENT  
CITY OF HARTFORD CITY, INDIANA

MINUTES OF THE July 6, 2021 REGULAR MEETING OF THE BOARD  
OF PUBLIC WORKS AND SAFETY, STORMWATER MANAGEMENT OF THE CITY  
OF HARTFORD CITY, INDIANA APPROVED THIS 19<sup>th</sup> DAY OF  
July, 2021.

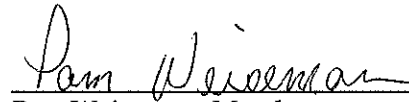
BOARD OF PUBLIC WORKS & SAFETY  
CITY OF HARTFORD CITY, INDIANA



\_\_\_\_\_  
Mayor Dan Eckstein




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Kristi Bonewit, Member



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Pam Weiseman, Member

ATTEST:

  
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Dana Whatley, Clerk-Treasurer