

**BOARD OF PUBLIC WORKS AND SAFETY,
STORMWATER MANAGEMENT
MEETING MINUTES
CITY OF HARTFORD CITY, INDIANA
MAY 3, 2021**

CALL TO ORDER AND WELCOME: Mayor Dan Eckstein welcomed everyone and called to order the regular meeting of the Board of Works and Public Safety at 5:00pm.

ROLL CALL: Members present were Ms. Kristi Bonewit, Ms. Pam Weiseman and Mayor Dan Eckstein. City Attorney, Brandon Murphy and Clerk-Treasurer, Dana Whatley were present.

APPROVAL OF AGENDA: Ms. Bonewit made a motion to accept the agenda as submitted. Ms. Weiseman seconded the motion. The vote to approve was 3-0.

APPROVAL OF MINUTES: Ms. Weiseman made a motion to accept the minutes of April 19, 2021 as submitted. Ms. Bonewit seconded the motion. The motion carried 3-0.

APPROVAL OF CLAIMS: Ms. Weiseman made a motion to accept the claims totaling \$382,711.40 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

OLD BUSINESS:

- A.) R.J.E. EXTENDED SICK LEAVE:** Employee R.J.E. provided an updated doctor's note stating that the same restrictions remain in place and the next follow-up visit will be May 26, 2021. Ms. Weiseman made a motion to approve extended sick leave through May 26, 2021 upon receipt of another doctor's note. Ms. Bonewit seconded the motion. The vote to approve was 3-0.
- B.) PHOSPHOROUS TREATMENT PLAN BIDS:** Keith Bryant from United Consulting addressed the Board of Works and re-capped that the city had taken 4 bids under advisement ranging from \$399,705 - \$624,000. The apparent low bid was from Central Indy Industrial Contractors however the bid was incomplete so it was rejected. Jutte Excavating from Fort Recovery Ohio was the next lowest bid at \$462,900. After meeting with Mr. Dan Jutte about his suppliers, scope of project and the schedule, Mr. Bryant felt that Jutte is very prepared and is qualified for this project. He recommended awarding the project to Jutte Excavating. Ms. Bonewit made a motion to award Jutte Excavating the project and to allow Mayor Eckstein authority to execute the contract. Mayor Eckstein seconded the motion. The motion carried 3-0.

NEW BUSINESS:

A.) CODE OF ORDINANCES UPDATE: Attorney, Brandon Murphy stated that he has obtained a couple of quotes for updating the city's code of ordinances. He recommends that we use American Legal Publishing Corporation. This company did our last update. The quote is \$11,400 to recodify and is payable over 2 budget years. Mr. Murphy also recommends 2 optional services they offer.

- 1.) Continued Maintenance – It is a 5 year supplemental contract that will do an ongoing update on any new ordinances and resolutions that are passed. They charge a per page fee of \$23. Attorney Murphy recommends the double column format because we will get more information on each page.
- 2.) Online Access – They will digitize our code of ordinances and host them online for \$895 for the first year and \$495 for every year after.

Mayor Eckstein stated that this recodification is long overdue and needs to be done. Ms. Weisman made a motion to accept American Legal Publishing's quote pending City Council Approval. She specified items on page 7 of the contract 1(b) – Double Column Format; 2 – Five Year Supplemental Service Plan; 5 – Code on Internet. She also made in this motion that Mayor Eckstein may execute this contract when it is finalized. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

BOARD INPUT:

- 1.) **J. THOMAS – JOB INTERVIEWS:** Mr. Thomas asked the Board of Works to schedule a time to hold job interviews for the Sanitation Department. He stated that he has 3 or 4 good candidates. The board stated they will check their calendars and get back with him on a date and time.
- 2.) **MAYOR ECKSTEIN – GILLMAN GROUND BREAKING:** Mayor Eckstein announced that the Gillman ground breaking will be on Wednesday, May 5th at 11am. He encouraged all department heads to attend and invited any city employees to attend if they would like too. Clerk-Treasurer Whatley stated, with the Mayor's approval, they would close the Water Department for an hour or so to allow those employees to attend.

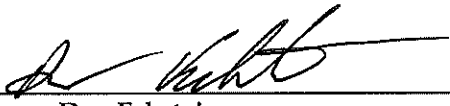
ADJOURNMENT: With there being no further business, Mayor Eckstein made a motion to adjourn. The meeting adjourned at 5:26pm.

FOLDER 2/REC 30

BOARD OF PUBLIC WORKS & SAFETY,
STORMWATER MANAGEMENT
CITY OF HARTFORD CITY, INDIANA

MINUTES OF THE May 3, 2021 REGULAR MEETING OF THE BOARD
OF PUBLIC WORKS AND SAFETY, STORMWATER MANAGEMENT OF THE CITY
OF HARTFORD CITY, INDIANA APPROVED THIS 17th DAY OF
May, 2021.


BOARD OF PUBLIC WORKS & SAFETY
CITY OF HARTFORD CITY, INDIANA



Mayor Dan Eckstein



Kristi Bonewit, Member



Pam Weiseman, Member

ATTEST:



Dana Whatley, Clerk-Treasurer