

**BOARD OF PUBLIC WORKS AND SAFETY,
STORMWATER MANAGEMENT
MEETING MINUTES
CITY OF HARTFORD CITY, INDIANA
AUGUST 16, 2021**

CALL TO ORDER AND WELCOME: Mayor Dan Eckstein called to order the meeting of the Board of Public Works and Safety on August 16, 2021 at 5:00pm

ROLL CALL: Members present were Ms. Kristi Bonewit, Ms. Pam Weiseman and Mayor Dan Eckstein. Also present were Attorney, Brandon Murphy and Clerk-Treasurer, Dana Whatley.

APPROVAL OF AGENDA: Ms. Bonewit made a motion to approve the agenda as submitted. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

APPROVAL OF MINUTES: Ms. Weiseman made a motion to accept the minutes of August 2, 2021 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

APPROVAL OF CLAIMS: Ms. Weiseman made a motion to accept the claims totaling \$680,390.78 as submitted. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

OLD BUSINESS:

A.) ERIC WOODMANSEE WITH AME CONSULTING – GREEN INFRASTRUCTURE:

Mr. Woodmansee explained that at the last meeting of the OCRA Master Utility Planning Grant Committee they finalized four areas where the group wants to focus with green infrastructure and plan on putting it into the first round of CCMG in 2022. He and Travis Williamson looked at some additional areas that could benefit from green infrastructure. These areas are on South Jefferson, Mulberry St. and Monroe Street around the school.

Attorney Murphy has reviewed the last proposal and he stated that the scope of work and some pricing has changed. The Board of Works took this agreement under advisement and decided to table this topic until the September 7, 2021 meeting. No vote was taken.

B.) KEITH BRYANT/UNITED CONSULTING – SCOPE OF WORK CONTRACT FOR CSO

PHASE III: Mr. Bryant presented an agreement for the CSO Phase III project. He explained all the sections of the agreement and all phases of this project and timeframes that need to be met. Ms. Weiseman made a motion to accept this professional service agreement. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

NEW BUSINESS:

A.) T. WILLIAMSON

1.) DISCUSSION OF INTERVIEWS FOR THE SEWER CREW: The Board of Works held three interviews with prospective employment candidates. They have decided to make job

offers to two of the candidates and take the third application under advisement for a potential opening in the future.

Ms. Bonewit made a motion to offer a job opportunity to J.R. for the sewer maintenance staff. Mayor Eckstein seconded the motion. The vote to approve was 3-0.

Ms. Weiseman made a motion to offer a job opportunity to D.C. for the sewer maintenance staff. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

- 2.) **EXC COMPUTER CONSULTING QUOTE FOR THE WWTP:** Mr. Williamson presented a quote for services for the WWTP. He would like to transition to EXC Computer Consulting for his department's computer services. Since this was just a quote and not a formal contract for review, the Board of Works decided to table this until the September 7, 2021 meeting. Mayor Eckstein made a motion to move forward with obtaining an official contract from EXC Computer Services. Ms. Bonewit seconded the motion. The vote to move forward was 3-0.

B.) J. THOMAS

- 1.) **START HIRING PROCESS FOR SANITATION DEPARTMENT:** Mr. Thomas stated that he will have an opening in the Sanitation Department after Friday, August 20, 2021. He is requesting permission to start the hiring process for this position. Ms. Bonewit made the motion to start the hiring process. Ms. Weiseman seconded the motion. The vote to approve was 3-0.
- 2.) **EMPLOYEE TRANSFER REQUEST:** The Mayor gave Mr. Thomas permission to post the job opportunity internally to all departments. An employee, from another department, has expressed interest in applying for this position. Mr. Thomas would like to extend this transfer opportunity to the employee. Ms. Weiseman made a motion to accept this transfer with the allowance for the Mayor to move forward with this transfer, at the appropriate time. Ms. Bonewit seconded the motion. The vote to approve was 3-0.

- C.) **MAYOR ECKSTEIN – AEP INDIANA PESL CUSTOMER AGREEMENT:** Mayor Eckstein explained that he and Clerk-Treasurer Whatley had a meeting with AEP regarding a plan to swap out 1 for 1 to LED lights for all 530 of the city's street lights. There is no additional cost to the city to do this. Mayor Eckstein made a motion to accept the AEP Indiana PESL Customer Agreement. Ms. Weiseman seconded the motion. The vote to accept was 3-0.

BOARD INPUT: Mayor Eckstein reminded everyone that starting Monday, August 23, 2021 the intersection of Hwy 26 & Hwy 3 will be closing along with Hwy 3 north to Franklin St. to continue the next phase of State Road 3 south project. The intersection will be closed for 30 to 45 days and all businesses will have at least one access point.

Mayor Eckstein asked the Department Heads to offer any ideas on a new phone system provider. We will be terminating our contract with Mainstream in February 2022.

Chief Parrott asked about the possibility to request temporary no parking signs on Cherry St. north to Kickapoo St. and then east on Kickapoo to High &/or Jefferson St. to the south. This will be the Fire Department's easiest access to calls they have on the southeast side of Hartford City during the intersection closure at Hwy 3 & Hwy 26.

ADJOURNMENT: With there being no further business, Ms. Weiseman made a motion to adjourn. The meeting adjourned at 5:55 pm.

FOLDER 2/REC 44